

MONROE PORT COMMISSION
REGULAR MEETING MINUTES
Wednesday, February 18, 2015 - 7:00 p.m.
2929 E. Front Street - Monroe MI 48161

1. Call to Order: 7:02 p.m.

2. Members Present:

Dale H. Brose, Chairman
Thomas G. Myers, Vice Chairman
Thomas A. Krzyston, Commissioner
Kenyon S. Calender, Secretary
Lisa M. Leachman, Commissioner

Members Excused:

None

Others Present:

Paul C. LaMarre III, Port Director
John J. Emig, Jr., Port Engineer
Matthew D. Budds, Port Legal Counsel
Richard Micka
Dan Swallow, City of Monroe

3. On a motion by Commissioner Leachman and supported by Vice Chairman Myers, the Meeting Agenda was corrected to reflect the date of the meeting as Wednesday, February 18, 2015 and the corrected Meeting Agenda was approved: Ayes 5; Nays 0. Motion passed.

4. On a motion by Commissioner Calender and supported by Vice Chairman Myers, the Regular Meeting Minutes of the Wednesday, January 21, 2015 Meeting were approved: Ayes 5; Nays 0. Motion passed.

5. Public Comment:

Mr. Sturn commented that it has been too cold to remove additional composting material. Director LaMarre responded that Mr. Sturn's removal to date has exceeded expectations.

Mr. Micka commented on the commissioning of the USS Detroit. Mr. Micka also commented to ice in the river and circulated a Monroe News article.

6. Following brief discussion regarding the Harsco check, on a motion by Commissioner Krzyston and supported by Commissioner Leachman, the Consent Agenda was approved. Ayes 5; Nays 0. Motion passed.

6.1 Approve and place on file Port of Monroe Expenditures - Order 0417
January 22, 2015 through February 18, 2015.

6.2 Approve cost for Port Commissioners and staff to attend Economics of Place - Benefits to Community and Business; Wednesday, February 25, 2015 at the Monroe Golf & Country Club 8:00 a.m.-10:00 a.m.

Consent Agenda cont.:

6.3 Accept and place on file AKT Peerless invoice number 37678 in the amount of \$2,772.03 for environmental consulting services (services 1-1 / 1-31-15) to be submitted to the Downriver Community Conference Consortium EPA Revolving Loan Fund (RLF) for the Pump house demolition project. (BRA approved 2-12-15).

6.4 Accept and place on file Johnson & Anderson Invoice 38074 in the amount of \$21,957.50 for inspection services and contract administration (services 12-1-14 / 1-31-15) to be submitted to the Downriver Community Conference Consortium EPA Revolving Loan Fund (RLF) (BRA approved 2-12-15).

6.5 Approve and authorize payment of Contractor's Application for Payment No. 3:

Contractor: Geo. Gradel Company

Application Period: June 1, 2014 to Closeout (Final payment)

Project: 2014 Dredging River Raisin Turning Basin

Amount due This Application \$6,131.50

Funding Source: City of Monroe's Inter-Fund & DRM's Loan

6.6 Approve cost for Port Commissioners and staff to attend the Legislative Luncheon - February Presented - U.S. Congressman Tim Walberg - Friday, February 20, 2015 11:30 a.m. - 1:00 p.m. LaRoy's Hall - LaSalle, MI.

6.7 Approve return of excess funds of the Port/Ventower Rail Project Closeout - \$9,352.00.

7. Unfinished Business:

7.1 The Suspense Calendar was reviewed and updated.

7.2 Reconsider of MBT's Not-For-Profit Entity Authorization form. Commissioner Krzyston and Vice Chairman Myers discussed the status of forms and resolutions. Commissioner Krzyston commented on a prior situation involving a governmental immunity matter. Chairman Brose indicated that the matter will be reviewed by staff.

8. New Business:

8.1 Approve for Chairman's signature Homrich Inc. Contractor Application for Payment No. 3.

Application Period: 1-1-15 / 1-31-15

Project: Pump house demolition

Amount due this application: \$74,511.85

Funding source: Downriver Community Conference Consortium EPA Revolving Loan Fund (RLF). (BRA approved 2-12-15).

On a motion by Vice Chairman Myers, supported by Commissioner Leachman, the Homrich Inc. Contractor Application for Payment No. 3 for the Pump house demolition in the amount of \$74,511.85 to be funded from the Downriver Community Conference Consortium EPA Revolving Fund (RLF). Ayes 5; Nays 0. Motion Passed.

- 8.2 Proposal: Port Security Grant for the Port of Monroe
Following discussion regarding the grant writer's qualifications, regional expertise, and prior services to the Port, on a motion by Vice Chairman Myers, supported by Commissioner Leachman, the proposal was approved Ayes 5; Nays 0. Motion Passed.
- 8.3 Review and approve for signature: First Rail Easement Amendment Agreement between the Port of Monroe and Great Lakes Towers, LLC - Ventower.
Following a presentation by Attorney Thomas Russow, on a motion by Commissioner Krzyston and supported by Vice Chairman Myers, the First Rail Easement Amendment Agreement was approved. Ayes 5; Nays 0. Motion Passed.
9. Staff Reports:
- Paul C. LaMarre III:
Commented that the salt cargo is moving and more cargo is being booked for the upcoming shipping season;


Mentioned that he is continuing to have discussions with the MEDC regarding infrastructure issues;

Mr. Swallow commented that discussions are ongoing regarding transfer of the properties to the federal government. Discussion with Mr. Swallow was held regarding developments involving the battlefield.
 - John J. Emig, Jr.

Commented on the closing out of the Ventower rail spur project and provided a discussion regarding the return of funds to Ventower.
 - Matthew D. Budds:

Discussed continuing work with Director LaMarre on prospective transactions.
10. Other Business that may come before the Port Commission: None
11. Port Commissioners Comment: None
12. Public Comment: None
13. Adjournment: 8:35 p.m.

These minutes are not considered official until approved by the Monroe Port Commission at their next regular scheduled meeting, Wednesday, March 18, 2015.


Kenyon Calender
Secretary

3-18-15
Date